

TRAINING COURSE "MANAGEMENT OF INTERNATIONALISATION AND GERMAN-UKRAINIAN ACADEMIC COOPERATION 2024"

PROJECT CHARTER

1. University:

Ukrainian Engineering Pedagogics Academy

2. Name and position of the project manager (course participant):

Maryna Vasylieva

Vice rector for Academic Affairs and Research

3. General information on the project

3.1 Title of the project:

NUU4UEPA

(Network UNESCO-UNEVOC for Ukrainian Engineering Pedagogics Academy)

3.2. Description and scope of the project (please update if relevant):

In the pursuit of internationalization, Ukrainian HEIs should actively seek membership in European or global networks. One such notable network is UNESCO-UNEVOC, dedicated to Technical and Vocational Education and Training (TVET) institutions worldwide.

In order to become a member of the UNESCO-UNEVOC network, the following stages are outlined in this project:

- monitoring the need and opportunities to connect UEPA to the network UNESCO-UNEVOC;
- defining the working group of the project, the members of which will later work in the UEPA UNEVOC International Centre;
- creating a roadmap for joining the Network UNESCO-UNEVOC.

When the needs analysis is made and the decision on joining the network is approved by the senior management, the working group of the project will be determined. Its members will follow the action plan of the project to coordinate the accession of the UEPA to the UNESCO-UNEVOC network. The main activities include correspondence with the Network Secretariat, coordinating meetings, submitting an application and developing a roadmap for joining the UNESCO-UNEVOC network. The project activities will be continuously monitored and updated if necessary. The roadmap developed will include the project activities to ensure its quality and feasibility. The project working group will continue developing collaboration with the members of the UNESCO-UNEVOC network as staff members of the UEPA UNEVOC International Centre.

3.3. Project relevance (please update if relevant):

Why should this project take place? This section should specify the motivation or reason for your project and its relevance. Which are the benefits of this project?

By joining the UNEVOC Network, the institution like UEPA, which specializes in vocational education, can enhance its global presence and contribute to the advancement of TVET systems. UEPA's membership in this network would facilitate its representation on a global scale, enabling the dissemination of achievements in vocational and engineering education. Moreover, it opens doors

to invaluable opportunities such as research and academic capacity building, global engagement and networking.

The specific benefits are as follows:

- enhancement of teaching, research, and administrative capabilities through the access to resources and support of network members;
- new opportunities for the exchange of best practices and innovative approaches in Technical and Vocational Education and Training (TVET) through peer learning and knowledge sharing with other members;
- access to a wealth of information, research, and expertise in TVET from around the world, facilitating the adoption of cutting-edge practices and methodologies;
- participation in global discussions and debates on TVET, enabling the university to contribute to shaping policies and practices in the field at an international level

3.4. Project goals:

What are the goals/objectives of the project? Before writing the goals, please be aware that **each goal should be:**

Main goal: to design a framework for a successful UEPA's accession to the UNEVOC global network and its effective functioning after the accession.

Specific objectives of the project:

- to study the UEPA's needs for membership in the UNEVOC network and opportunities it can offer;
- to recruit staff and distribute roles among team members - potential employees of the UEPA UNEVOC International Centre;
- to create an action plan to join the UNEVOC network and support the UEPA UNEVOC International Centre's activities.

3.5 Which are you expecting to be your deliverables (tangible results)?

3.5.1 Needs analysis (electronic document in ENG/UKR, 3-5 pp)

3.5.2 List of working group members (up to 3 people) with the description of their roles and duties (Google file in ENG/UKR, 3-5 pp, CV in Europass format);

3.5.3 Roadmap with an action plan on accession to the UNEVOC global network and support of the UEPA UNEVOC International Centre's activities after the accession (a chart in UKR/ENG with a goal, desired outcomes, and the major steps needed to reach it).

3.5.4 Web page of the UEPA UNEVOC International Centre on the official website of the UEPA with the following sections: 'About us', 'News', 'Activities', Contacts.

4. Stakeholders

The UEPA administration (rector, vice rectors, deans of schools, heads of departments); UNEVOC Network Secretariat and Regional Focal Points; management and teachers of Ukrainian HEIs; Officials of the Ministry of Education and Science of Ukraine responsible for TVET; teachers and administrators of Ukrainian TVET; staff members of the UEPA Centre for Innovative Educational Technologies

1. The UEPA administration is interested in enhancing the role of UEPA as a leading higher education institution responsible for the training of TVET teachers in Ukraine and on the world stage. The creation of the UEPA UNEVOC International Centre, which will work on

- UEPA's accession to the global network, will increase the chances of a positive decision by the UNEVOC Network Secretariat.
2. UNEVOC Network Secretariat and Regional Focal Points is interested in expanded networking to strengthen the role of TVET and exchange ideas with representatives of Ukrainian HEIs. The UEPA UNEVOC International Centre will represent UEPA in the global network.
 3. Management and teachers of Ukrainian HEI who train teachers for TVET are interested in improving the level of training by receiving methodological support and participating in networking activities and accessing the global knowledge resources of UNESCO-UNEVOC. The UEPA UNEVOC International Centre will facilitate the dissemination of information from the global network and work to involve representatives of higher education institutions in the network's activities.
 4. Teachers and administrators of Ukrainian TVET are interested in improving the effectiveness of student training by receiving methodological support and participating in network events. The UEPA UNEVOC International Centre will play an intermediary role between the network and Ukrainian TVET.
 5. Staff of the UEPA Centre for Innovative Educational Technologies (potential members of the Centre's team) are interested in expanding their activities by joining the global network.

5. Resources: Budget and Cost/Benefit

	Available	Not available
Financial resources	Funding for team members to develop a roadmap for UEPA to join the UNEVOC network	State budget financing of the center's work
Human resources	A signatory person and a Centre Coordinator, member of team	Staff members' positions with full-time employment at the Center
IT resources	Network, IT specialists that the academy has and uses; developed the centre's, webpage to present the activities of the UEPA UNEVOC International Centre creation team	A separate domain name for creating a website
Marketing resources	webpage, social media (Facebook accounts, Telegram chats/channels, personal LinkedIn accounts, Instagram)	Materials that require paper printing and promotion through television
Others	Space for events owned by UEPA	Areas requiring additional funding

6. Challenges/ Risks

Possible Risks	Likelihood	Mitigation
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Low level of motivation of potential team members to work on approving the roadmap for UEPA's accession to the UNEVOC network	low probability due to the fact that potential team members are representatives of the UEPA Centre for Innovative Educational Technologies, who have experience in project activities and are interested in expanding the Centre's capabilities	Work with potential team members to explain the purpose and opportunities for joining the UNEVOC network
Rejection of the application for the membership in the the UNEVOC network	Low probability of rejection of the application, as preliminary negotiations have been held and approval for the application has been obtained. In addition, UEPA is the Ukrainian HEI that specializes in training personnel for vocational education institutions, which is recognized at the international level (it is a member of the IGIP)	Preparation of a quality application
Events related to the war in Ukraine	The risk is high due to the close proximity to the border with russia	Most activities can be organised online. The team has experience in implementing similar projects in the remote format.

7. Major activities: Time planning

Please fill in your time planning in 7.1 and 7.2 as much as is possible at this early stage. The more you think about your major activities, the more focused your project will become.

7.1 Milestones:

- 7.1.1 ASSESSING THE NEEDS AND OPPORTUNITIES FOR CONNECTING UEPA TO THE UNESCO-UNEVOC NETWORK.
- 7.1.2 ESTABLISHING A PROJECT WORKING GROUP, WHOSE MEMBERS WILL SERVE AS ADMINISTRATORS OF THE UEPA UNEVOC INTERNATIONAL CENTRE.
- 7.1.3 DEVELOPING A ROADMAP FOR JOINING THE UNESCO-UNEVOC NETWORK AND ENSURING ITS EFFECTIVE OPERATION THEREAFTER.

7.2 Further Activities (breakdown to achieve milestones)

Activity			
Milestone 7.1.1 ASSESSING THE NEEDS AND OPPORTUNITIES FOR CONNECTING UEPA TO THE UNESCO-UNEVOC NETWORK			
Analysis of the activities of the network UNESCO-UNEVOC and the	Vice-rector responsible of internationalization	01 Feb 2024	Report (electronic document in ENG/UKR, 3-5 pp)

requirements for potential network members			
Coordinating meeting with the UEPA Administration to discuss and approve the opportunities and prospects of joining the UNEVOC Network	the UEPA Administration	01 Feb 2024	the decision to join the UNEVOC Network approved; agenda and minutes of the meeting
Contacts with the Network Secretariat to declare interest in membership and receive their preliminary consent	the UEPA Administration UNEVOC Network Secretariat	01 March 2024	a Letter of interest in membership in the UNESCO-UNEVOC network sent to the Network Secretariat; reply received.
Milestone 7.1.2 ESTABLISHING A PROJECT WORKING GROUP, WHOSE MEMBERS WILL SERVE AS ADMINISTRATORS OF THE UEPA UNEVOC INTERNATIONAL CENTRE			
Defining the project working group	the UEPA Administration the project working group	01 April 2024	The working group consisting of 3 representatives (a vice-rector and 2 staff members of Centre for Innovative Educational Technologies List of working group members (up to 3 people) with the description of their roles and duties (Google file in ENG/UKR, 3-5 pp, CV in Europass format)
Preparation of the UEPA's application to the UNEVOC Network	the UEPA Administration UNEVOC Network Secretariat; the project working group	01 May 2024	The application formed filled in and submitted
Milestone 7.1.3 DEVELOPING A ROADMAP FOR JOINING THE UNESCO-UNEVOC NETWORK AND ENSURING ITS EFFECTIVE OPERATION THEREAFTER.			
Developing the 1st Draft of the Roadmap for joining the UNEVOC Network	the UEPA Administration the project working group	01 July 2024	The 1st draft developed and shared with the stakeholders for discussion and making amendments
Coordinating meeting to modify the 1st Draft of the Roadmap for joining the UNEVOC Network and approve it	the UEPA Administration the project working group	01 Aug 2024	Agenda and minutes of the meetings; the final draft approved and produced in the form of a chart in UKR/ENG with a goal, desired outcomes, and the major steps or milestones needed to reach it
Setting up the UEPA UNEVOC International Centre within the structure of the Center of Innovative Education Technologies	the UEPA Administration the project working group	01 Sep 2024	Decision of the Scientific Council of the UEPA on creating the UEPA UNEVOC International Centre made
Developing a web page to share the results of the	the UEPA Administration the project working group	01 Oct 2024	Web page of the UEPA UNEVOC International Centre created and

<p>project, support communication and dissemination activities within the UNEVOC Network and ensure effective operation of the UEPA UNEVOC International Centre</p>	<p>all stakeholders</p>		<p>launched on the official website of the UEPA with the following sections: ‘About us’, ‘News’, ‘Activities’, ‘Contacts’. It is continuously updated with the news, joint publications and references to the information resources shared with other members of the UNEVOC Network.</p>
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8. Evaluation and Monitoring:

- the project goals and outcomes are aligned with the overall strategic vision of the UEPA;
- all stakeholders are actively involved and consulted during the coordinating meetings;
- the project deliverables cover all the required areas as outlined in the project scope;
- the roadmap is realistic and achievable;
- potential risks are identified and mitigated;
- the project milestones and activities are implemented according to the established timeline;
- revision and feedback on the main project deliverables (roadmap, website) analysed and lessons learned will be applied to improve the project implementation;
- visibility of the project is ensured by using the UEPA website

Unplanned project results:

1. Project and networking management skills improved;
2. Assessment of the possibilities of establishing UEPA's relations with the members of the UNESCO UNEVOC network before becoming a member of the network.
3. A new center for the development of the UEPA UNEVOC network formed
4. Visibility of the project is ensured by using various social media channels

9. Prospects and sustainable development

The prospects for joining and integrating into a network like UNESCO-UNEVOC, can include several key aspects:

- expansion of institutional and professional networks, fostering collaborations and partnerships with universities, organizations, and stakeholders from diverse cultural backgrounds and regions;
- more opportunities for pooling resources and developing synergies with other members, maximizing the impact and efficiency of initiatives and projects in TVET.
- the roadmap could serve as a model or policy guide for similar institutions seeking to join international networks, potentially influencing broader educational policies and standards;
- membership in the UNESCO-UNEVOC network can open new opportunities in terms of capacity-building and skills development for the academic and research staff of the UEPA;

Long-term sustainability can be promoted by:



- establishing mechanisms for knowledge transfer within the institution and with other network members as well as securing diverse funding sources, including grants, partnerships, and institutional budgets;
- Incorporating environmentally sustainable practices into the roadmap's implementation can align the project with broader global sustainability goals;
- the project can contribute to the broader socio-economic development of the region by enhancing educational opportunities for young people and improving the quality of vocational education and training.

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