

## TRAINING COURSE "MANAGEMENT OF INTERNATIONALISATION AND GERMAN-UKRAINIAN ACADEMIC COOPERATION 2024"

### PROJECT CHARTER

#### 1. University:

National university "Yuri Kondratyuk Poltava Polytechnic"

#### 2. Name and position of the project manager (course participant):

Vorobiova Oksana

Head of Germanic Philology and  
Translation Department

Name

Position

#### 3. General information on the project

##### 3.1 Title of the project:

Poltava Polytechnic Multilingual Strategy

##### 3.2. Description and scope of the project:

The project is aimed at developing Multilingual strategy of the National University "Yuri Kondratyuk Poltava Polytechnic" (hereinafter referred to as Strategy) as a tool for promoting internationalization and integration of the University's academic community and studentship into the European and the world educational and scientific space.

##### 3.3. Project relevance:

Project relevance is justified by the vital need to know foreign languages (especially English and German) for effective exchange of knowledge at the international and multinational levels, as well as by the great support for English as a language of international communication in Ukraine from the authorities at the legislative level. The key benefit of this project is to qualitatively and quantitatively improve the level of foreign language(s) proficiency as one of the primary grounds for successful research and educational internationalization.

#### 4. Project goals:

The project goals are:

- to conduct a detailed analysis of the activities, measures and events that already take place at the National University "Yuri Kondratyuk Poltava Polytechnic" and are aimed at improving the level of foreign language(s) proficiency in a comprehensive manner;
- to develop Multilingual strategy draft of the University taking into account the results of the above mentioned analysis and the vision of the University's international policy;
- to discuss the content of the Multilingual strategy draft with different categories of stakeholders;
- to prepare the final version of the Strategy, have it approved by the University's Academic Council and begin its implementation.

A *specific area for improvement* is foreign language(s) proficiency.

*Deliverable output* of the project is a developed Multilingual strategy of the National University “Yuri Kondratyuk Poltava Polytechnic” (hereinafter referred to as Strategy).

*Deliverable outcomes* can be a list of measures to enhance foreign language(s) proficiency with a strategical view of promoting research and educational internationalization and integration (within the nearest 5 years).

*Assignability* – lecturers, tutors, graduates and Master’s degree students of Germanic Philology and Translation Department of Poltava Polytechnic, academic staff of General Linguistics and Foreign Languages Department of Poltava Polytechnic as well as lecturers of other departments of the University who use English as a Medium of Instruction.

Results can be *realistically* achieved, given available resources – methodological and technical support of Poltava Polytechnic Foreign Languages Center and Poltava Polytechnic foreign languages departments.

The *output* of the project in the form of the Multilingual strategy of the National University “Yuri Kondratyuk Poltava Polytechnic” (an approved official document) will be achieved by the end of the training course.

### 3.5 Which are you expecting to be your deliverables (tangible results)?

- A developed multilingual strategy of the National University “Yuri Kondratyuk Poltava Polytechnic”.
- Activities, measures and events aimed at improving the level of foreign language(s) proficiency at the National University “Yuri Kondratyuk Poltava Polytechnic” (according to the Strategy’s goals).

## 4. Stakeholders

**Manage closely:** top management of the University (project curators)

**Keep informed:** University’s academic staff and studentship; employees of local authorities, self-governance bodies, public institutions, businesses (the so called service receivers)

**Keep satisfied:** heads of the University’s faculties/institutes, departments; heads of local authorities, self-governance bodies and public institutions, owners of businesses (other social and professional segments – the so called service customers)

**Monitor (minimum effort):** lecturers and tutors of the University

## 5. Resources: Budget and Cost/Benefit

	Available	Not available
Financial resources		–
Human resources	+ (University’s academic community and studentship)	
IT resources	+ (available at multimedia language labs of the Poltava Polytechnic Language Center)	

<b>Marketing resources</b>	+	
	(commercials, announcements in social networks, dissemination of information within the potential service customers)	
<b>Others</b>		

## 6. Challenges/ Risks

Possible Risks	Likelihood	Mitigation
Possible insufficient willingness of the University's academic staff and students to learn the language(s)	Likely	Reminder of the importance to learn foreign languages on different levels Increasing motivation
Objective difficulties in learning the language(s)	Likely	Adjusting the curriculum to the individual needs
Possible overload of lecturers and teachers of languages within the full-time position	Likely	Increase of material incentives Adjusting the workload

## 7. Major activities: Time planning

### 7.1 Milestones:

1. ANALYSIS OF THE ACTIVITIES, MEASURES AND EVENTS AIMED AT IMPROVING THE LEVEL OF FOREIGN LANGUAGE(S) PROFICIENCY AT THE NATIONAL UNIVERSITY "YURI KONDRATYUK POLTAVA POLYTECHNIC".
2. DEVELOPMENT OF THE MULTILINGUAL STRATEGY DRAFT OF THE UNIVERSITY TAKING INTO ACCOUNT THE RESULTS OF THE ABOVE MENTIONED ANALYSIS AND THE VISION OF THE UNIVERSITY'S INTERNATIONAL POLICY.
3. DISCUSSION OF THE CONTENT OF THE MULTILINGUAL STRATEGY DRAFT WITH DIFFERENT CATEGORIES OF STAKEHOLDERS.
4. PREPARATION OF THE FINAL VERSION OF THE STRATEGY, ITS APPROVAL BY THE UNIVERSITY'S ACADEMIC COUNCIL AND THE BEGINNING OF ITS IMPLEMENTATION.

## 7.2 Further Activities:

<b>Milestone 1</b>			
ANALYSIS OF THE ACTIVITIES, MEASURES AND EVENTS AIMED AT IMPROVING THE LEVEL OF FOREIGN LANGUAGE(S) PROFICIENCY AT THE NATIONAL UNIVERSITY "YURI KONDRATYUK POLTAVA POLYTECHNIC"			
<p><i>Activity</i> Meeting with the dean of the Faculty of Philology, Psychology and Pedagogy, the head of the General Linguistics and Foreign Languages Department as well as foreign languages lecturers to discuss the activities, measures and events aimed at improving the level of foreign language(s) proficiency</p>	<p><i>Stakeholders involved</i> Academic staff</p>	<p><i>Timeline</i> April 2024</p>	<p><i>Expected outcomes of this activity</i> A list of the activities, measures and events aimed at improving the level of foreign language(s) proficiency that have already been applied by the academic staff at the National University "Yuri Kondratyuk Poltava Polytechnic"</p>
<p><i>Activity</i> Survey of the students' awareness of the activities, measures and events aimed at improving the level of foreign language(s) proficiency that have already been held with them</p>	<p><i>Stakeholders involved</i> Studentship</p>	<p><i>Timeline</i> April 2024</p>	<p><i>Expected outcomes of this activity</i> A list of the activities, measures and events aimed at improving the level of foreign language(s) proficiency that have already been applied to the studentship at the National University "Yuri Kondratyuk Poltava Polytechnic"</p>
<p><i>Activity</i> Conducting the analysis of the activities, measures and events that have already taken place at the National University "Yuri Kondratyuk Poltava Polytechnic" and have been aimed at improving the level of foreign language(s) proficiency in a comprehensive manner</p>	<p><i>Stakeholders involved</i> Academic staff, studentship</p>	<p><i>Timeline</i> April 2024</p>	<p><i>Expected outcomes of this activity</i> A list of the activities, measures and events that have already taken place at the National University "Yuri Kondratyuk Poltava Polytechnic" and have been aimed at improving the level of foreign language(s) proficiency in a comprehensive manner</p>
<b>Milestone 2</b>			
DEVELOPMENT OF THE MULTILINGUAL STRATEGY DRAFT OF THE UNIVERSITY TAKING INTO ACCOUNT THE RESULTS OF THE ABOVE MENTIONED ANALYSIS AND THE VISION OF THE UNIVERSITY'S INTERNATIONAL POLICY			
<p><i>Activity</i> Defining the relevance, the scope and the vision of the Multilingual Strategy</p>	<p><i>Stakeholders involved</i> Academic staff (lecturers and tutors of foreign languages)</p>	<p><i>Timeline</i> April 2024</p>	<p><i>Expected outcomes of this activity</i> Developed drafts of the relevance, the scope and the vision of the Multilingual Strategy</p>

Sorting out the goals of the Multilingual Strategy, determining the time framework for Strategy implementation	Academic staff (lecturers and tutors of foreign languages)	April 2024	Developed drafts of the goals and the time framework of the Multilingual Strategy
Developing the overall draft of the Multilingual Strategy	Academic staff (lecturers and tutors of foreign languages)	April 2024	Developed overall draft of the Multilingual Strategy
<b>Milestone 3</b>			
<b>DISCUSSION OF THE CONTENT OF THE MULTILINGUAL STRATEGY DRAFT WITH DIFFERENT CATEGORIES OF STAKEHOLDERS</b>			
<i>Activity</i> Discussing the overall Multilingual Strategy draft with lecturers and tutors of different foreign languages (English, German, French and Polish)	<i>Stakeholders involved</i> Academic staff (lecturers and tutors of different foreign languages)	<i>Timeline</i> May 2024	<i>Expected outcomes of this activity</i> Updated overall draft of the Multilingual Strategy
Discussing the overall Multilingual Strategy draft with the deans/directors of the University's faculties/institutes, heads of departments	Academic staff (deans/directors of the University's faculties/institutes, heads of departments)	May 2024	Updated overall draft of the Multilingual Strategy
Discussing the overall Multilingual Strategy draft with the vice-rectors of the University	Top management (vice-rectors of the University)	May 2024	Updated overall draft of the Multilingual Strategy
<b>Milestone 4</b>			
<b>PREPARATION OF THE FINAL VERSION OF THE STRATEGY, ITS APPROVAL BY THE UNIVERSITY'S ACADEMIC COUNCIL AND THE BEGINNING OF ITS IMPLEMENTATION</b>			
<i>Activity</i> Preparing the final version of the Multilingual Strategy	<i>Stakeholders involved</i>	<i>Timeline</i> June 2024	<i>Expected outcomes of this activity</i> Final version of the Multilingual Strategy
Approving the final version of the Multilingual Strategy	Academic staff (members of the University's Academic Council – deans/directors of the University's faculties/institutes, heads of departments, professors etc.)	September – October 2024	Approved final version of the Multilingual Strategy

## 8. Evaluation and Monitoring

The key evaluation and monitoring activity for the project is annual reporting on its goals implementation based on the concrete examples with all the necessary confirmations.

## 9. Outlook and Sustainability

The project can be further integrated into the sphere of interests of the public organization which is called "Institute of Poltava City Development" whose vision is, among others, to analyze the implementation of promising development programs, search for partners for regional and international cooperation, support of international projects and partnership.