

MOVEON ONLINE APPLICATION

1. Category Educational Background
 - a. The **current semester** refers to the actual semester in which you are studying right now.
 - b. The term **"study cycle"** indicates your current status (bachelor, master) at the moment of application. The amount of years also includes your **first study cycle (Bachelor's degree)** and if necessary **other studies** (at other universities) have to be included as well.
 - c. The **intended degree** is the one you will approach next. So even if you are planning on doing a master's degree after having finished the **bachelor's degree**, the bachelor's degree is the one you are intending now.
 - d. Regarding the **amount of exchange semesters**, you either choose **1 or 2 semesters** depending on your planned period of stay.
2. Category Language Skills
 - a. Your graduation report (**Abiturzeugnis**) is suitable as a proof of language skills only if the footnote provides information on the level achieved in the demanded language. In this category, you only fill in the level achieved as well as the type of proof and later, in the category "Relevant Documents to be Uploaded" you add the scanned report as validation of your language skills.
3. Category Preferred Stay Abroad
 - a. Please **always** choose the option with **exchange possibility** as you will be an Erasmus student.
 - b. Regarding the **amount of semesters**, make a choice between **1 or 2 semesters** depending on your planned period of stay.
 - c. Concerning the **amount in months**, follow the guideline **1 semester equals 5 months**.
 - d. Regarding the **beginning and the end** of your stay, please refer to the **official academic calendar** provided on the website of the partner university.
4. Category Relevant Work Experience
 - a. This includes **every internship or work experience** related to your studies. This item is **optional**.
5. Category Relevant Documents to be Uploaded
 - a. Pay attention to the **yellow „i"** for information next to the items to check if the document to be uploaded is **obligatory or optional**.