

Information Sheet for Applying for EULiST Funds from the EU Project

Basics and Guidelines

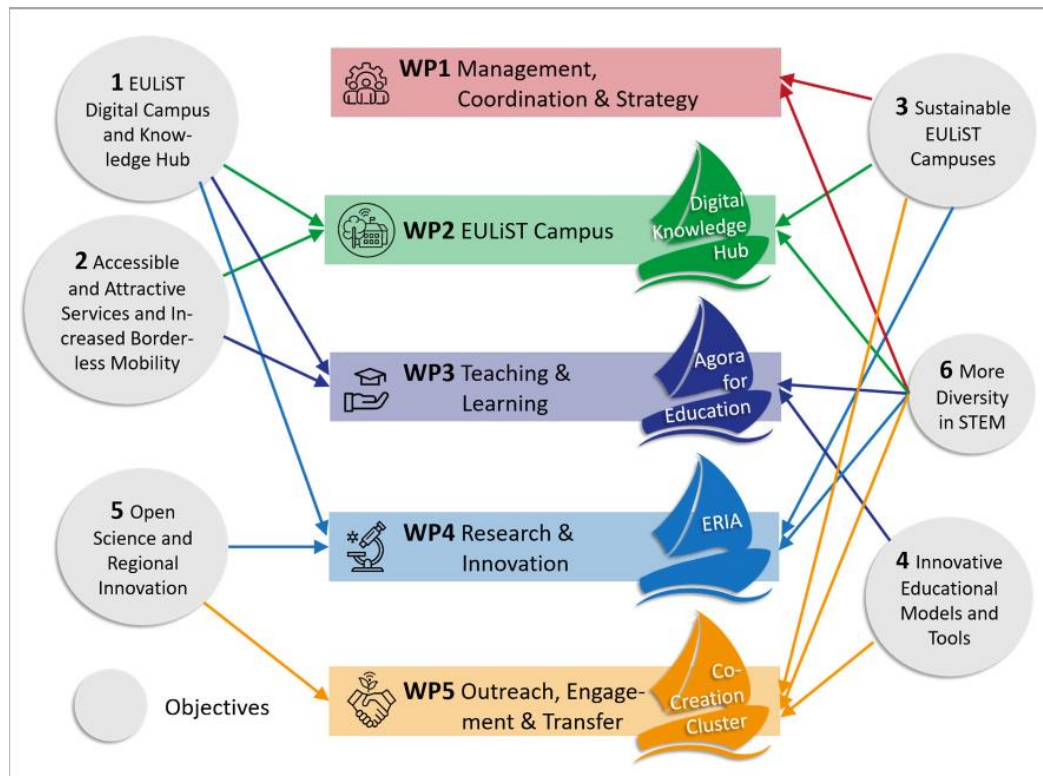
Use of Funds from the EU Project

The funds from the EU project are primarily intended to meet the established goals, measures, and deliverables. It is important that the funds are used efficiently and transparently to ensure the success of the project. The project will be funded over a period of 4 years until 2027. Within this framework, the local budget has been allocated to the funding phase for this period.

The decision regarding the expenditure of funds lies with the home university (local level). In doing so, the framework conditions of the project should be considered, and the measures should have a clear connection to EULiST universities and EULiST activities. Universities have the flexibility to implement their activities; however, measures should be communicated regarding the respective budget expenditures to the relevant local and central WP leads (at the EULiST level) to ensure coordination between the local and central levels. Please note that double funding is excluded. This means that financial resources cannot be claimed from multiple sources for the same project or undertaking.

The funding has been distributed among the five sub-projects (Work Packages) according to the corresponding target figures:

- Management, Coordination & Strategy (WP 1)
- Campus (WP 2)
- Teaching & Learning (WP 3)
- Research & Innovation (WP 4)
- Outreach, Engagement and Transfer (WP 5)



Furthermore, there are proportionate funds available from the EU project that can be applied for by members of LUH to support EULIST activities.

For the successful implementation of the project and the efficient use of EU funds, it is crucial to align local measures and activities with the following:

- Contributions to Work Packages, Tasks, Milestones, Deliverables, and Key Performance Indicators.
- Relevance to achieving the overarching project goals and outcomes (cross-cutting topics, inter-task measures, etc.)
- Expected added value for EULIST and the member universities, particularly in relation to the EULIST objectives.

Application for EU Funds by Members of LUH

The financial support for members of LUH from EU funds is provided in accordance with specific guidelines:

- It is important that the proposed activities make a direct contribution to Work Packages, Tasks, Milestones, Deliverables, and Key Performance Indicators and are carried out in collaboration with EULIST universities. Eligibility for funding will be assessed based on these criteria.
- Applications must be submitted using a prescribed template.
- Eligibility will be evaluated based on criteria such as alignment with an EULIST action area, relevance to the objectives of LUH, and collaborative partnership.
- Applications may be submitted at any time. Funding decisions will be made based on quality criteria, alignment with EULIST goals, and will be time-limited. Extension requests can be submitted and will be reviewed.

- Submitted applications from initiatives by students, faculty, researchers at LUH, as well as staff in technical and administrative roles, will be coordinated with the respective local Work Package Lead.

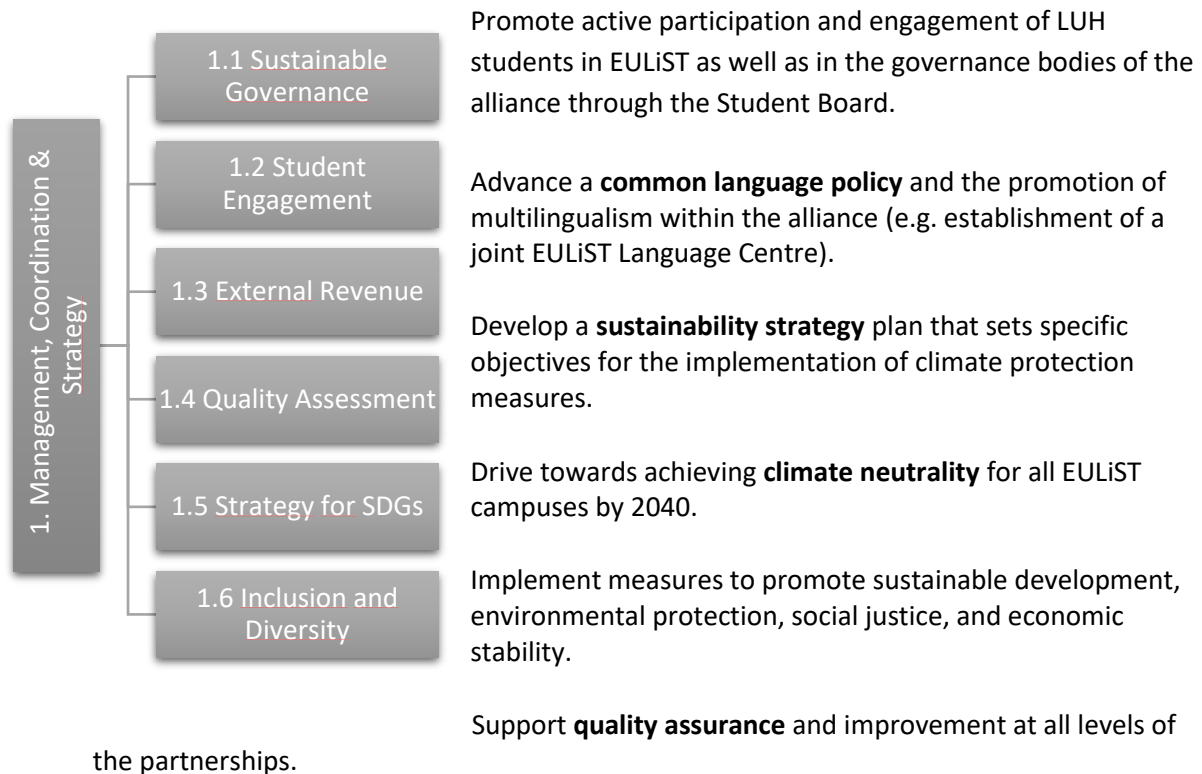
Important Information for the Application Process

- Members of LUH should submit their idea/measure to the local EULIST coordination. Please use the application form (available on the EULIST website) and send it to eulist@zuv.uni-hannover.de.
- Assessment and Decision: The submitted ideas will be reviewed by the relevant local Work Package Lead based on the criteria and the requested funding amount. The decision will be made in consultation with the central Work Package Leads at the alliance level.
- Implementation and Monitoring: The management of funds will take place within the SAP booking system. Once a measure has been implemented both content-wise and financially, a Work Package completion report must be prepared and sent to the University Office for International Affairs to the EULIST Finance Office colleague, Stefka Manova. Unused EULIST project funds that have been approved will be reclaimed at the conclusion of the EULIST project. Additionally, for these EU projects, a substantive final report must be prepared as part of an evaluation no later than four weeks after the project ends.

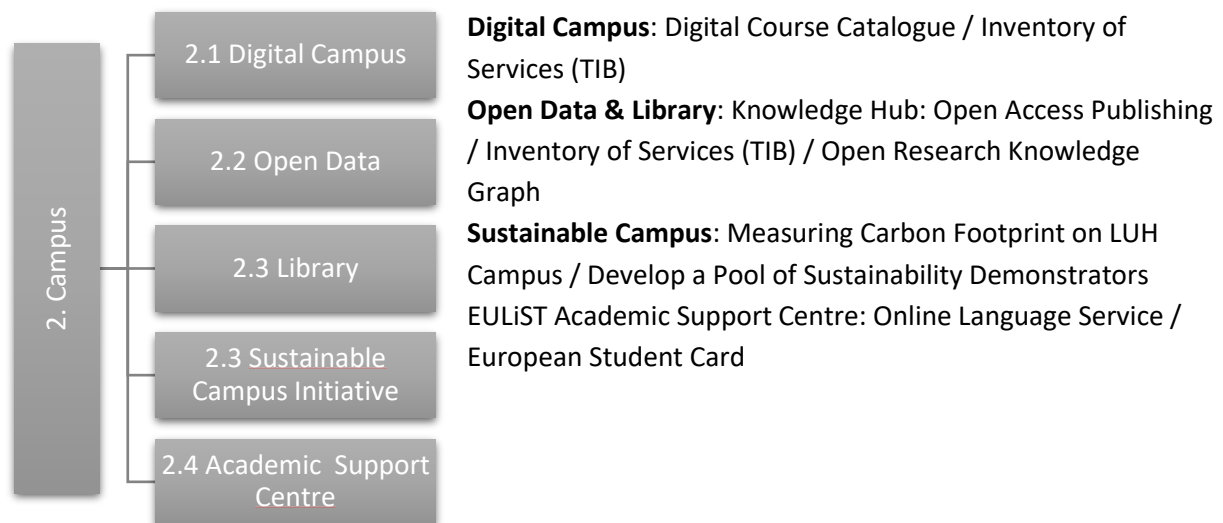


Prioritisation of EULIST Measures & Activities at LUH in the Work Packages & Tasks

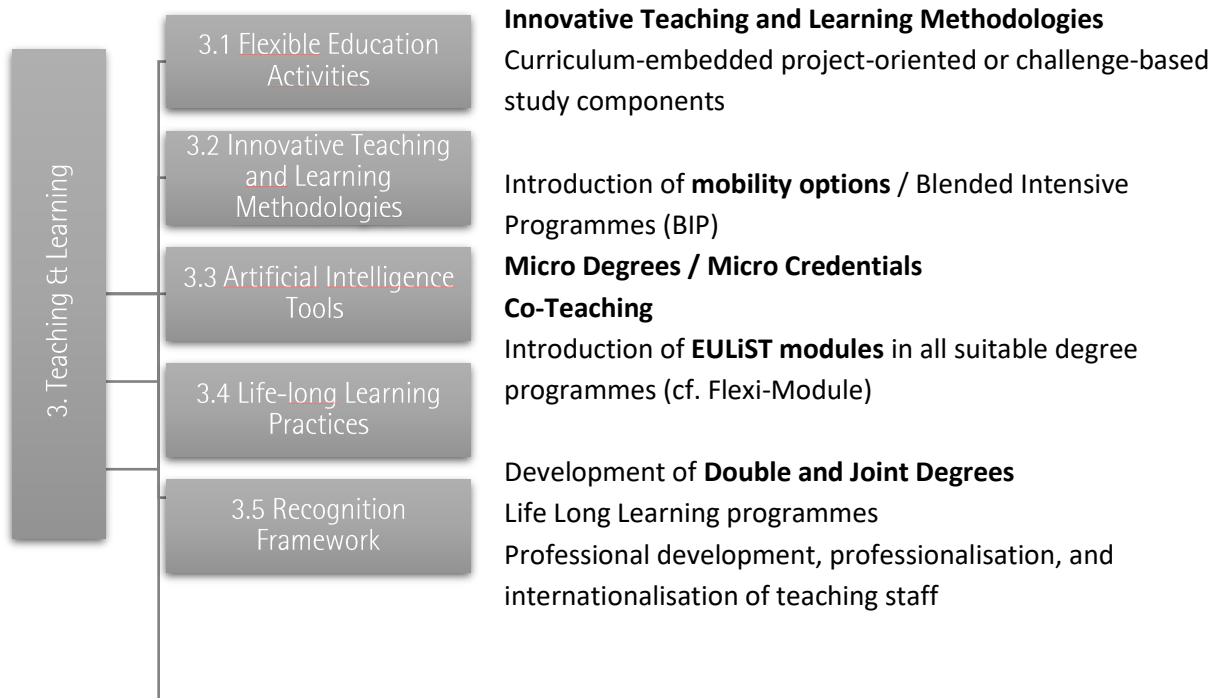
WP1 – Management, Coordination & Strategy



WP 2 EULiST Campus



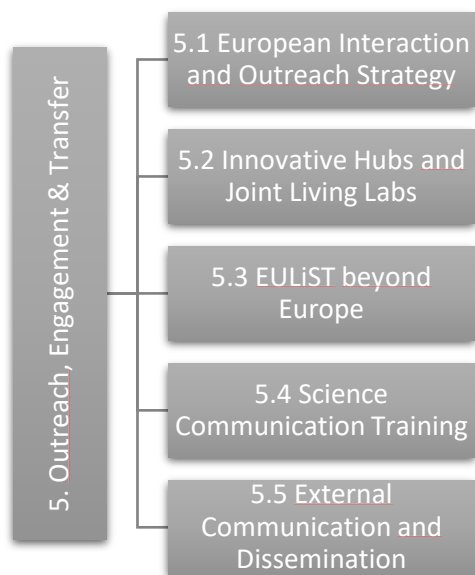
WP 3 Teaching & Learning



WP 4 Research & Innovation



WP5 – Outreach, Engagement and Transfer

**Innovation Hubs & Joint Living Labs in EULiST Regions:**

Establishing enduring connections and effective cooperation structures, including Joint Living Labs, with society and regional associated partners to strengthen the role of universities as knowledge centres.

Expanding Cooperation with Universities in the Global South – LUH Beyond Europe

Science Communication: Sharing scientific findings and concepts with the public in a clear and accessible manner.