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The Faculty Council of the Faculty of Natural Sciences of Gottfried Wilhelm Leibniz Universität Hannover resolved the following placement regulations on 08.07.2020 for the master's degree programme Landscape Sciences. The Presidential Board approved the regulations on 29.07.2020 in accordance with section 37 paragraph 1 subparagraph 5. b) of the Lower Saxony Higher Education Act (NHG). These regulations shall take effect on 01.10.2020 following publication in the official bulletin of Gottfried Wilhelm Leibniz Universität Hannover.

**Placement Regulations for the Master's Degree Programme
Landscape Sciences
at Gottfried Wilhelm Leibniz Universität Hannover**

The Faculty of Humanities of Gottfried Wilhelm Leibniz Universität Hannover has issued the following placement regulations as per section 44 paragraph 1 of the Lower Saxony Higher Education Act (NHG).

Section 1 Scope

¹These placement regulations specify the procedure for performing career-oriented placement modules on the basis of the examination regulations for the Master's Degree Programme Landscape Sciences at Gottfried Wilhelm Leibniz Universität Hannover. ²All students are required to complete the career-oriented placement module.

Section 2 Duration and Organisation of the Career-oriented Placement

- (1) ¹The career-oriented placement is a mandatory component of the degree programme ²Students have the opportunity to become acquainted with relevant fields of work, to gain in-depth knowledge of special problems and tasks, to apply knowledge and skills already obtained in the degree programme in a reflected manner and in addition to gain in-depth knowledge of organisational and cooperation frameworks.
- (2) ¹The placement is to be performed at an institution or company in Germany or abroad the content of whose work corresponds to the specific requirements and the professional profile of the degree programme in terms of contents or methods. ²Students should contact the placement coordinator before beginning the placement to ensure that the placement corresponds to the goals of the degree programme and that the selected institution is suitable for obtaining the desired qualification.
- (3) The career-oriented placement covers a period of 9 weeks at 40 working hours each (excluding holidays or absences).
- (4) ¹Recognition of subject-related part-time positions (for example jobs during the semester, working as a student employee) is possible. ²The activity must clearly correspond to the master's degree programme Landscape Sciences in terms of content and/or method. ³Suitability shall be determined by the placement coordinator of the degree programme. ⁴Work for university institutions shall be recognised only if it was completed abroad. ⁵A certificate of employment or a reference issued by the employer indicating the total number of hours worked and the activities performed must be presented. 8 hours of work comprise one day of work.
- (5) ¹Recognition of a career-oriented placement performed prior to the master's degree programme is possible for up to 4 weeks. The activity must clearly correspond to the master's degree programme Landscape Sciences in terms of content and/or method. ²Suitability shall be determined by the placement coordinator of the degree programme. ³A certificate of employment or a reference issued by the employer indicating the total number of hours worked and the activities performed must be presented. ⁴The beginning of the placement must not have been prior to the last course of the bachelor's degree programme. ⁵In addition, as appropriate, confirmation by the examination office or the placement coordinator of the university of the bachelor's degree is to be presented that the placement was not recognised for the bachelor's degree.
- (6) After completion of the placement, the form "placement certificate" is to be completed by the employer, or the total number of hours worked, the period of employment or of the placement and the activities performed

are to be documented in a placement certificate or a certificate of employment.

- (7) The career-oriented placement module has been completed when the assessment and coursework associated with the career-oriented placement module has been assessed as “passed”.

Section 3 Coursework

- (1) A certificate issued by the supervisors in the placement institution about the period and the content of the career-oriented placement is to be presented to document successful completion of the placement.

Section 4 Assessments

- (1) A placement report (PB) on the career-oriented placement is to be prepared.

Section 5 Entry into Force

These placement regulations shall enter into force on 01.10.2020 subsequent to publication in the official bulletin of Gottfried Wilhelm Leibniz Universität Hannover.