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The Faculty Council of the Faculty of Humanities of Gottfried Wilhelm Leibniz Universität Hannover resolved the following placement regulations for the master's degree (international) double degree programme *Religion in the Public Sphere* on 12.05.2021. The President of Gottfried Wilhelm Leibniz Universität Hannover approved the regulations on 22.09.2021 as a matter of urgency in accordance with Section 37 paragraph 1 no. 5 b) in conjunction with Section 2 paragraph 2 of the Lower Saxony Higher Education Act (Niedersächsisches Hochschulgesetz – NHG). These regulations shall take effect on 01.10.2021 following publication in the official bulletin of Gottfried Wilhelm Leibniz Universität Hannover.

**Placement regulations for the
master's degree double degree programme
Religion in the Public Sphere
at Gottfried Wilhelm Leibniz Universität Hannover**

The Faculty of Humanities of Gottfried Wilhelm Leibniz Universität Hannover has issued the following placement regulations as per section 44 paragraph 1 of the Lower Saxony Higher Education Act (NHG).

Section 1 Scope

These placement regulations specify the procedure for performing the placement on the basis of the examination regulations for the Master's Degree Programme *Religion in the Public Sphere* at Leibniz University Hannover.

Section 2 Duration and Organisation of the Placement

- (1) For students enrolled at Gottfried Wilhelm Leibniz Universität Hannover, a placement in Germany or abroad is a mandatory component of the degree programme in the *Field Module Home Track* as an alternative to a research project or a Window of Mobility. Students of Università Roma Tre and Södertörn Högskola in the Double Degree Track shall complete a placement under supervision as an alternative to a research project. Students have the opportunity to become acquainted with relevant fields of work, to gain in-depth knowledge of special problems and tasks, to apply knowledge and skills already obtained in the degree programme in a reflected manner and in addition to gain in-depth knowledge of organisational and cooperation frameworks.
- (2) It is the student's responsibility to find their placement. The student and the module coordinator shall select the institution and agree on the form of the placement in advance; that faculty member shall advise students on the basis of their expertise in the field and the region.
- (3) This consultation, which must be documented without using a particular form, shall ensure that the selected institution is suitable, that the student receives the desired qualification and that the placement corresponds to the goals of the degree programme.
- (4) The institution offering the placement shall coordinate it in terms of time period, location and organisation.
- (5) Students of Gottfried Wilhelm Leibniz Universität Hannover shall perform the placement in the context of the Field Module Home Track for at least four months plus supervision comprising 1 semester hour. Students of Università Roma Tre and Södertörn Högskola shall perform the placement in the module Field Module Double Degree for at least one month plus supervision comprising 1 semester hour. The placement is to be performed at an institution in Germany or abroad the content of whose work corresponds to the specific requirements and the professional profile of the degree programme.

The number of credit points does not increase if the duration of the placement is longer.

- (6) The placement shall be performed either during a semester (the 3rd semester is recommended) or continuously during the semester on specified days of the week. Students may also split the maximum duration of four months and perform the placement at various institutions.
- (7) Students may apply for a placement performed before the master's degree programme to be credited, provided it can be recognised as equivalent. The application is to be submitted to the examination board. The provisions of paragraphs (4) and (5) shall apply accordingly.

Section 3 Coursework and Assessments

- (1) Students of Gottfried Wilhelm Leibniz Universität Hannover shall prepare a 10-page placement report (PB) as a piece of coursework, students of Università Roma Tre and Södertörn Högskola in the (international) double degree track a 5-page placement report (PB) as a piece of coursework. The report shall include the following: 1. Sketch of the application phase, 2. Presentation of the institution, with contact details, 3. Explanation of activities during the placement, 4. Supervision during the placement and 5. Critical reflection on the placement. Presenting the placement report (PB) to the module coordinator is a prerequisite for receiving credit points. The decisive factor for the evaluation is proof that the student is able to engage with their experiences in the practical field. The module coordinator shall provide confirmation of the student's coursework.
- (2) If a placement report (PB) is rejected, the student may submit a complaint with the examination board. After hearing the student and reviewing the statement by the member of the teaching staff responsible for the module the examination board shall decide whether or not to recognise the placement/s or, if appropriate, to require revision of the placement report (PB).
- (3) No assessment is required. The module is ungraded for those students who perform the placement under supervision in the Field Module Home Track or the (international) double degree.

Section 5 Entry into Force

These placement regulations shall enter into force on 01.10.2021 subsequent to publication in the official bulletin of Leibniz University Hannover.