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With the decree of 04.12.2018 (ref 27.5-74503-129) the following regulations governing the requirements for admission to the consecutive master's degree programme European Legal Practice (LL.M. Joint Degree) were approved by the Ministry of Science and Culture of Lower Saxony (MWK) in accordance with section 18 paragraphs 8 and 14 of the Lower Saxony Higher Education Act (NHG) and section 7 paragraph 2 of the Lower Saxony University Admissions Act (NHZG) in conjunction with section 51 paragraph 3 of the Lower Saxony Higher Education Act (NHG). These regulations shall take effect the day after publication in the official bulletin of Gottfried Wilhelm Leibniz Universität Hannover.

**Regulations Governing the Requirements for  
Admission to the Consecutive Master's Degree Programme  
European Legal Practice (LL.M. Joint Degree)**

The Faculty of Law of Gottfried Wilhelm Leibniz Universität Hannover resolved the following regulations on 07.11.2018 in accordance with section 18 paragraph 8 of the Lower Saxony Higher Education Act (NHG) and section 7 of the Lower Saxony University Admissions Act (NHZG):

**Section 1  
Scope**

- (1) These regulations govern the requirements for admission to the master's degree programme "European Legal Practice" at Gottfried Wilhelm Leibniz Universität Hannover, taught in collaboration with
- *Faculdade de Direito da Universidade de Lisboa*
  - and *Faculté de Droit, des Sciences Economiques et de Gestion der Université de Rouen*.
- (2) The requirements for admission are governed by the specifications in section 2.

**Section 2  
Admission Requirements**

- (1) To qualify for admission to the master's degree programme European Legal Practice, the applicant must
- have acquired a bachelor's degree or equivalent qualification at a German university or a foreign university belonging to the Bologna signatory states in the degree subject or in another relevant undergraduate degree, or
  - have attained an equivalent qualification at a foreign university in another relevant undergraduate degree subject; equivalence shall be evaluated in accordance with the recommendations of the Central Office for Foreign Education (ZAB) of the Secretariat of the Standing Conference of the Ministers of Education and Cultural Affairs (KMK) (<http://anabin.kmk.org>).

The body responsible shall decide whether an undergraduate degree is suitable; the decision may be accompanied by the condition that missing modules must be completed within two semesters.

(2) In exception to paragraph 1, provisional acceptance may be granted to applicants who have not yet completed their bachelor's degree or equivalent qualification at the time of application, if – in the case of a six semester bachelor's degree – at least 150 credit points have been attained and it is expected that the bachelor's degree or equivalent qualification will be completed by the end of the first semester of the master's degree at the latest. In the case of bachelor's degree programmes with a longer standard period of study, applicants must have obtained the total number of required credit points minus 30. An average mark from the completed assessments should be determined, which will be taken into account in the selection process as per section 4, irrespective of the final bachelor's degree mark.

(3) Applicants that cannot present evidence of either a German university entrance qualification or a bachelor's degree completed at a German university, must additionally provide evidence of sufficient German language proficiency (at least level B2). For details regarding proof of language proficiency visit: <http://www.fsz.uni-hannover.de/de-nach-weise.html>.

(4) Furthermore, applicants are required to provide proof of sufficient skills in one of the other languages of instruction of the partner universities; for the main university the first language must be German, French or Portuguese and for the second university the language must be German, French, Portuguese or English. Proof of sufficient language proficiency must also be provided for languages other than German (at least level B2).

### **Section 3**

#### **Study Commencement and Application Deadline**

(1) It is possible to commence the master's degree programme European Legal Practice in the winter or summer semester. Applications, including the required documents specified in paragraph 2, must be received by the university by 15 July for the winter semester or by 15 January for the summer semester. Both a written application and online application (via the university's online portal) must be submitted. Applications for admission outside of the process for allocating course places and outside of the determined number of candidates to be admitted (e.g. scholarships) must be received by the university by 1 April for the summer semester and by 1 October for the winter semester. Application according to sentence 3 shall only apply for allocation of places within the respective application deadline. The university is not officially obliged to verify the information provided by the applicant. As per paragraph 4, the respective main university shall provisionally select applicants for admission. Final selection will be determined at a subsequent meeting between the European partner institutions. This will be communicated to the Admissions Office by the dean of studies office (Erasmus office) of the Faculty of Law.

(2) As per paragraph 1 sentence 3, the application must be accompanied by the documents listed below. Certified copies are required for certificates and official confirmations; if these documents were not issued in German or English, certified German or English translations must be provided:

- a) the final certificate for the bachelor's degree programme or – if this is not yet available – confirmation of completed units and respective credit points, as well as the average mark,
- b) evidence as specified in section 2 paragraphs 3 and 4,
- c) curriculum vitae,
- d) personal statement: previous academic focal areas and interests.

(3) Applications that are incomplete or do not meet the requirements regarding form or deadline will be excluded from the application process. The university will retain the submitted documents.

(4) The master's degree programme is completed at two different universities. Students will choose a main university from one of the degree awarding partners. The main university cannot be in the country in which they obtained a university law degree as a professional qualification.

(5) The second university may be selected from one of the remaining degree awarding partners or from one of the following institutions:

- *Mykolas Romeris University*, Vilnius (Lithuania)
- *Symbiosis International University*, Pune (India)
- *UNIPLAC University*, Brasilia (Brazil)
- *Ho Chi Minh University* (Vietnam).

(6) Enrolment at the main university shall generally occur for the first, second and fourth course semesters. Students are generally enrolled at the second university for the third course semester. During this time, the student must request leave of absence at the main university.

### **Section 4**

#### **Admission Procedure**

(1) Selection will occur according to a ranking list, which is established based on the final or average mark as per section 3 paragraph 2 letter a). In the event that several applicants hold an equal rank, the order of priority shall be drawn at random.

(2) As per section 3 paragraph 1 sentence 7, the dean of studies office of the Faculty of Law shall decide upon provisional qualification for admission.

(3) In all other respects, the provisions of the university's regulations for enrolment that generally apply shall remain unaffected. The registration of applicants, who must complete missing modules as specified in section 2 paragraph 1 sentence 2, shall expire if the evidence required for this is not provided within one year and the applicant is responsible for such neglect. The same shall apply if, as specified in section 2 paragraph 2, evidence of successful completion of the bachelor's degree or equivalent qualification is not provided by 15 April (for enrolment in the winter semester) or 15 October (for enrolment in the summer semester), and the applicant is responsible for such neglect.

## **Section 5**

### **Notification, Succession Procedure ("Nachrückverfahren"), Completion of the Process**

- (1) Successful candidates will receive written notification of admission from the university. This will be sent by the Admissions Office upon instruction from the dean of studies office (Erasmus office) of the Faculty of Law. A deadline will be specified in the notification, within which the applicant must declare in writing or electronically whether they wish to accept the place or not. If declaration is not received in correct form by the deadline, the offer of admission will become invalid. This must be indicated in the notification of admission.
- (2) Unsuccessful candidates will receive a notification of rejection, stating their rank and the rank of the last admitted applicant. The notification of rejection must include information on legal remedies.
- (3) Remaining places will be allocated by means of the ranking ("Nachrückverfahren") as per section 4 paragraph 1.
- (4) The admission process will be concluded two weeks after commencement of the lecture period at the latest. Thereafter, any remaining places will be drawn at random, upon informal request. The application period for this shall begin two weeks before the beginning of the lecture period and shall end upon conclusion of the admission process.

## **Section 6**

### **Admission to Advanced Semesters**

- (1) Available places in an advanced semester of a course with restricted admission shall be allocated according to the order below, to applicants
  - a) for whom, due to personal reasons, rejection of admission would mean undue hardship,
  - b) who are or were enrolled in the same or a similar degree programme
    - ba) at another German university or a university in another EU member state or another signatory state to the EEA Agreement, or
    - bb) at a foreign university and are of German nationality or are on equal terms with German nationals with respect to admission regulations, or
  - c) who claim any other grounds.
- (2) Within each of the three groups in paragraph 1, admission shall be decided depending on the mark attained for the bachelor's degree or equivalent qualification. In the case of identical results, admission will be allocated according to social aspects that were decisive in the choice of location – especially familial or financial aspects. Thereafter, places will be drawn at random.

## **Section 7**

### **Entry into Force**

These regulations shall take effect the day after publication in the university's official bulletin.