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On 23.08.2023 the Ministry of Science and Culture of Lower Saxony (MWK) approved (ref.: 27.5 – 74503-077) the following eligibility and admission regulations for the consecutive master's degree programme Water Resources and Environmental Management in accordance with section 18 paragraphs 8 and 14 of the Lower Saxony Higher Education Act (NHG) in conjunction with section 51 paragraph 3 of the NHG. These regulations shall take effect on the day following publication in the official bulletin of Gottfried Wilhelm Leibniz Universität Hannover.

Eligibility and Admission Regulations for the Consecutive Master's Degree Programme Water Resources and Environmental Management

The Faculty of Civil Engineering and Geodetic Science of Leibniz University Hannover resolved on 24.05.2023 the following regulations in accordance with Section 18 paragraph 8 Lower Saxony Higher Education Act (NHG) and Section 7 Lower Saxony University Admissions Act (NHZG):

Section 1 Scope

- (1) These regulations specify eligibility to apply for and admission to the master's degree programme Water Resources and Environmental Management.
- (2) The requirements for eligibility to apply are specified in Section 2.
- (3) ¹In the event that more applicants fulfil the requirements for eligibility to apply than there are places available, places shall be allocated according to a selection procedure determined by the university (section 4). ²If fewer applicants fulfil the requirements for eligibility to apply than there are places available, no selection process shall be conducted.

Section 2 Requirements for eligibility to apply

- (1) In order to be eligible to apply to the consecutive master's degree programme Water Resources and Environmental Management, the applicant must have obtained
 - a bachelor's degree or an equivalent degree in a suitable previous degree programme at a German university or at a university in a Bologna signatory country or
 - an equivalent degree in a suitable previous degree programme at a different university abroad; equivalence shall be determined in accordance with the suggested evaluations issued by the Central Office for Foreign Education (ZAB) at the secretariat of the Standing Conference of the Ministers of Education and Cultural Affairs of the Länder in the Federal Republic of Germany (KMK) (<http://anabin.kmk.org>).
 - ²sufficient English language proficiency (level C1 of the Common European Framework of Reference for Languages). ³For details on the evidence to be presented, see: <https://www.llc.uni-hannover.de/en/language-examinations/accepted-language-certificates-at-the-luh>.

The decision whether the previous degree programme is suitable is made by the selection committee; the decision may include an ancillary provision requiring completion of missing modules within two semesters. ⁵Degrees are considered suitable if they include at least 30 CP in the area of water engineering, with at least 5 CP each from the following areas:

- hydrology, water resources management
- sanitary engineering
- fluid mechanics, hydraulic engineering

Or if they include at least 20 CP from the areas of water engineering mentioned above and the applicant provides evidence of completing a final project (BSc thesis, project) relating to water and additionally of

- 15 CP in the area of mathematics; computer science and
- 15 CP in the area of natural sciences.

- (2) ¹In deviation to paragraph 1, applicants who have not yet completed their bachelor's or an equivalent degree at the time of application are provisionally eligible to apply if they have obtained at least 150 credit points and it is to be expected that they will complete the bachelor's or equivalent degree by the end of the first semester of the master's degree programme at the latest. ²The average mark of the assessments completed so far shall be determined; it shall be taken into account in the selection process as per section 4, irrespective of the final bachelor's degree mark.

Section 3 Beginning of the Degree Programme and Application Deadline

- (1) ¹Students may begin the master's degree programme Water Resources and Environmental Management in the winter semester. Applications, including the required documents specified in paragraph 2, must be received by the university by 15 January for the winter semester. ³Applicants must submit both a written application and an online application (via the university's online portal). ⁴Applications for admission outside of the process for allocating university places and outside of the determined number of candidates to be admitted must be received by the university by 01.10. for the winter semester. ⁵Applications, including those as per sentence 3, shall be effective only for the allocation of places corresponding to the respective application deadline. ⁶The university is not required ex officio to verify the information provided by the applicant.
- (2) Applications, including those as per paragraph 1 sentence 3, must be accompanied by the documents listed below. Certified copies are required for certificates and official confirmations; if these documents were not issued in German or English, certified German or English translations must be provided.
- a) the certificate of results (Zeugnis) for the bachelor's degree programme including a transcript of completed course units and examinations or – if this is not yet available – confirmation of completed coursework and assessments, credit points, as well as the average mark,
 - b) curriculum vitae,
 - c) proof of English language proficiency as per section 2 paragraph 1.
- (3) Applications that are incomplete or do not meet the requirements regarding form or deadline will be excluded from the admissions procedure. ²The university will retain the submitted documents.

Section 4 Admissions procedure

- (1) In the event that more applicants fulfil the requirements for eligibility to apply than there are places available, places shall be allocated according to a selection procedure determined by the university.
- (2) The decision on selection and the ranking shall be established based on the final or average mark as per section 2 paragraphs 2 and 3). In the event that multiple applicants hold an equal rank based on their mark, their ranking shall be determined by drawing lots.
- (3) The selection committee (section 5) shall decide upon admissions.
- (4) ¹In all other respects, the provisions of the university's enrolment regulations that generally apply shall remain unaffected. ²The enrolment of those applicants who must complete missing modules as specified in section 2 paragraph 1 sentence 2 shall expire if the evidence required for this has not been provided within one year and the applicant is responsible for such neglect. ³The same shall apply if, as specified in section 2 paragraph 2, evidence of successful completion of the bachelor's degree or equivalent qualification is not provided by 15 April (for enrolment in the winter semester) and the applicant is responsible for such neglect.

Section 5 Selection committee for the master's degree programme Water Resources and Environmental Management

- (1) The Faculty of Civil Engineering and Geodetic Science shall establish a selection committee to prepare decisions regarding selection.

- (2) ¹The selection committee shall comprise at least three members entitled to vote, who must be a professor or junior professor or another member of academic staff, in addition to a student member acting in an advisory role. ²At least one member must belong to the group of professors and junior professors. ³Members are appointed by the Faculty Council of the Faculty of Civil Engineering and Geodetic Science. ⁴The members are appointed for a term of two years, the student member is appointed for one year; reappointment is possible. ⁵The selection committee has a quorum provided that at least two members entitled to vote are present.
- (3) The duties of the selection committee include:
- a) reviewing whether the requirements for eligibility to apply have been met,
 - b) determining whether the candidate has completed a closely related degree programme and, as appropriate, setting conditions as per section 2 paragraph 1,
 - c) deciding whether to admit or reject applicants.

Section 6 Notification, Allocation of Remaining Places (“Nachrückverfahren”), Completion of the Procedure

- (1) ¹Successful candidates will receive written notification of admission from the university. ²A deadline will be specified in the notification within which the applicant must declare in writing or electronically whether they wish to accept the place or not. ³If this declaration is not received in correct form by the deadline, the notification of admission becomes invalid. ⁴This legal consequence must be indicated in the notification of admission.
- (2) ¹Unsuccessful candidates shall receive a notification of rejection stating their rank and the rank of the last admitted applicant. ²The notification of rejection must include information on legal remedies.
- (3) Remaining places shall be allocated (“Nachrückverfahren”) in the order of the ranking as per section 4 paragraph 1.
- (4) The admissions procedures shall be concluded at the latest two weeks after commencement of the lecture period.

Section 7 Admission to Advanced Semesters

- (1) Available places in an advanced semester of a degree programme with restricted admission shall be allocated to applicants according to the order below:
- a) applicants for whom, due to personal reasons, rejection of admission would mean undue hardship,
 - b) applicants who are or were enrolled in the same or a comparable degree programme
 - ba) at another German university or a university in another EU member state or another signatory state to the EEA Agreement, or
 - bb) at a foreign university and have German citizenship or are of equal legal status to German citizens with respect to admission regulations, or
 - c) who claim any other grounds.
- (2) Within each of the three groups in paragraph 1, admission shall be decided depending on the mark attained for the bachelor’s degree or equivalent qualification; in the case of identical results, admission shall be allocated according to social aspects that were decisive in the choice of location, especially familial or financial aspects; thereafter, places shall be allocated by drawing lots.

Section 8 Entry into Force

These regulations shall enter into force the day after publication in the university’s official bulletin.